

Legal and Regulatory Compliance



The paperwork nobody checks until it matters.

Tax, labour standards and safety: five products built to Japanese requirements.

Compliant before anyone asks

Tax, labour standards, safety and staff conduct. The requirements that only become urgent at the worst possible moment.

"Browse the range"

Invoice Template (Japanese Tax Compliant) —£25.00

**Bill correctly from
the first invoice.**

Compliant with Japanese tax requirements. The lowest-priced item in the range, and the one that causes the most trouble if it's wrong.

"View template"



INTRODUCTION

Compliance is invisible until it isn't. Nobody asks about your timesheets or your safety documentation on a good week. They ask during an inspection, after an incident, or when a commercial client's procurement team wants to see your paperwork before signing. At that point it either exists or it doesn't, and there's no way to build it retrospectively



Employee Timesheet Template (Japanese Labor Standards)— £30.00

**Hours recorded the
way the law requires.**

Built to Japanese labour standards, so working hours are documented properly rather than reconstructed from memory at the end of the month.

"View template"



Safety & Compliance Checklist (Japanese Industrial Safety Standards)— £42.00

Evidence that the checks were done.

Built to Japanese industrial safety standards. A record you can produce when a client or an inspector asks, rather than an assurance that everything was fine.

"View checklist"

Cleaning Staff Handbook Template for Japan — £95.00

Your standards, written down and handed over.



A handbook built for Japanese cleaning teams. Turns the things you currently explain to every new hire into a document they can keep and you can point back to.

"See the handbook"



Health & Safety Compliance Course for Japanese Regulations — £179.00

**Know the regulations
before someone asks.**

A course covering Japanese health and safety regulations as they apply to cleaning work. For when you need to understand the rules, not just hold the documents.

"View the course"

Documents first, training second.

The templates give you the records. The course gives you the understanding behind them. Most operators need the records urgently and the understanding eventually, which is the order they're listed in.



**You're receiving this because you signed up for
updates from Your Gaff Cleaning**

Everything is a digital download, available immediately after purchase.

"See the full range"